

Resolution 2017-18: 152
Bid Award – Summer 2018 Move Services

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”), which involves the relocations of several schools into temporary “swing” space in order for the schools to continue to operate and to be fully functional during construction; and

WHEREAS, the authorizing legislation for Phase 2 of the RSMP was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager and Move Management Consultant (Vargas Associates), has determined a need for a moving services firm to provide the labor and equipment to perform the physical moves in the summer of 2018 for all furniture and contents of Schools 1,2, 4, 7, 10, 16, East High School, Monroe High School, Edison Technology High School, School Without Walls and the RSMP Warehouse that are included in and part of the RSMP; and

WHEREAS, the RJSCB authorized the release of request for bids (“Request for Bids”) to obtain bids from the move services firms using an open public bid process at its regular meeting on February 6, 2018 (Resolution 2017-18: 134); and

WHEREAS, following RJSCB approval, the Program Manager advertised and released the bid documents for the 2018 summer moving services in February 2018; and

WHEREAS, the Program Manager and Move Management Consultant received bids on February 26, 2018 per the deadline stipulated in the Request for Bids, and those bids were subsequently opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the RJSCB’s Program Manager and the Move Management Consultant have reviewed the bids, conducted de-scoping meetings and made assessments on the sufficiency of staffing for the moves, and concluded that the apparent low bidders are capable to perform the scope of work package and are also qualified and a responsible bidder; and

WHEREAS, at its March 1, 2018 meeting, the M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Move Management Consultant and following due deliberation, approved the firms as follows:

School	Name of Firm	Not to Exceed Amount
School 4	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$112,483
School 16	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$84,423
School 2	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$91,614
School 10	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$87,599.25
School 1	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$80.911
School 7	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$38,341.75
Monroe High School	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$175,737
RSMP Warehouse	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$23,296
School Without Walls	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$5,736

WHEREAS, no bids were received to provide moving services for schools identified in Group 5 (East High School and Edison Career & Technology High School) and the Move Management Consultant and the Program Manager recommended to the Committee that the RJSCB re-bid the East High School and Edison Career & Technology High School scopes of work; and

WHEREAS, the Committee at its meeting held on March 1, 2018, reviewed the recommendation of the Move Management Consultant and the Program Manager and, after due deliberation by the Committee, the Committee approved the recommendation to re-bid moving services for East High School and Edison Career & Technology High School scopes of work.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant that the contract awards shall be made to the above-named firms, in the amount specified to provide the necessary moving services; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firms named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

3. The RJSCB hereby authorizes the Program Manager and Move Management Consultant to prepare documents and to conduct a re-bid for the moving services for East High School and Edison Career & Technology High School scopes of work as quickly as possible
4. The M/WBE Procurement and Services Committee, with the advice and recommendations of the Move Management Consultant and the Program Manager, is authorized on behalf of the RJSCB to review the bids from the move services firms for Group 5 and recommend one or more firms to the RJSCB for award.

Second by Board Member Jones

Approved 7-0